

Edmonton Region Community Board  
Persons with Developmental Disabilities

Public Board Meeting  
PDD Edmonton Office  
January 20<sup>th</sup>, 2010  
Approved Minutes

Attendance:

**Members of the Board:**

Blair Lundy, (Chair), Doug Fletcher, Tracy Zala, Martin Prentice, Cathy Palmer, Cam Schwartz, Sheryl Pearson, Denise Armstrong, Darcy Hines, Francine Berube

Cam Schwartz left the meeting at 7:00 p.m.

**PDD Edmonton:**

Hart Chapelle (CEO), Arlene James (Recorder)

Call to Order: 6:32 p.m.

Topic	Discussion	Action
1. Welcome and Introductions	Mr. Lundy welcomed everyone to the meeting. Members of the Board were introduced. Chair Lundy indicated the Board is currently operating and will continue to operate with one board member vacancy. Chair Lundy acknowledged the SKILLS organization and their request to make a presentation to the Board at tonight's meeting. Chair Lundy indicated others would have an opportunity to present to the Board under item number nine, "Presentations to the Board and Questions and Answers, on the agenda.	
2. Presentation to MIRA	Chair Lundy talked about Creating Excellence Together (CET), explaining it is the quality certification process for all PDD approved agencies. Chair Lundy presented the Creating Excellence Together three year certification certificate to Richard McKay, President with the MIRA organization. Mr. Lundy thanked MIRA for their contributions in assisting individuals with developmental disabilities to participate as full citizens in their community and congratulated them on their achievement of a three year CET certification with 100% success.	
3. Review of Agenda	No changes	Moved by Martin Prentice/seconded by Cam Schwartz that the agenda be accepted

		as presented. Carried unanimously.
4. Review of Minutes	The minutes of the November 18, 2009 Public Board meeting minutes were reviewed. There were no changes.	Martin Prentice moved, Cam Schwartz seconded the agenda be accepted as presented. Carried unanimously.
5. Business Arising	None presented.	
6. Board Development	Standing Item – no report	
7. Manage Relationship with CEO	Standing Item – no report	
8. Manage Board Operation and Governance	<p><b>Revised Audit Committee Terms of Reference</b>  Martin Prentice, Chair of the PDD Edmonton Internal Audit Committee reported that the Audit Committee met on December 2, 2009, with representatives from the Office of the Auditor General for the purpose of an Audit Entrance meeting. The Audit agreement that signals the commencement of the 2009/10 audit was signed off. Mr. Prentice indicated the Audit Committee has been working on revision to their Terms of Reference. Revisions have been made and a copy of the revised Terms of Reference has been provided to the Board. A copy of the Revised Terms of Reference is on file.</p> <p><b>Request From Ministry – Risk Management</b>  Mr. Prentice shared information on work being done with other PDD regions to create a common risk registry. The Audit Committee will submit, to the PDD Program Branch, the top fifteen risks being monitored by PDD Edmonton. Next steps will involve work with other PDD regions to develop a common risk registry. In the meantime we will continue using the registry developed by the PDD Edmonton Administration.</p>	<p>Mr. Prentice moved the following:  It is hereby moved that the Edmonton Region Community Board for Persons with Developmental Disabilities accept the Edmonton Region Community Board Internal Audit Committee revised Terms of Reference, as presented, for approval. Seconded by Doug Fletcher. Carried unanimously.</p>

<p>9. Set Direction</p>	<p><b>PDD Council of Chairs Report</b>  Chair Lundy explained the role of the Council. Chair Lundy shared that there was no change of minister for the Ministry of Seniors and Community Supports as a result of the recent cabinet shuffle in the Alberta Government. The ministry continues with the Honorable Mary Anne Jablonski as Minister. The ministry did gain Fred Horne as a parliamentary assistant. At this time it is not known what area of the Ministry he will be working with. The Minister has been meeting with the PDD Council of Chairs to provide direction to the regions in terms of how they will work with different organizations and families to be sharing and responsive on budgetary items for the 2010/ 11 budget year. Chair Lundy expressed that the Minister is dedicated, committed and working hard to further her understanding of the issues facing PDD.  The PDD Council of Chairs also continues its work with the fiscal situation in Alberta and the Minister's Priority Actions. Chair Lundy indicated he would be providing a presentation on the Priority Actions at tonight's meeting. Chair Lundy emphasized the importance of listening to what people have to say providing opportunity for their input. The next meeting of the PDD Council of Chairs is February 16, 2010. Chair Lundy will be absent. Board Vice –Chair, Doug Fletcher will be attending.</p>	
<p>10. Manage Relationships with External Stakeholders</p>	<p><b>Presentation Priority Actions:</b>  Chair Lundy presented the Priority Actions power point presentation. A copy of the presentation is on file.</p>	
<p>11. Presentation SKILLS</p>	<p>Following the presentation and prior to an open time of questions and answers, the Board received a presentation from Mr. Trevor Redekopp, Chair of the board for the SKILLS organization, a service provider in the PDD Edmonton Region. Their presentation outlined their concerns about funding.  At the end of their presentation Chair Lundy responded indicating to Mr. Redekopp the comments are appreciated and understood. Chair Lundy thanked Mr. Redekopp and his fellow SKILLS board members and staff for coming to the meeting and for the presentation. A copy of the presentation is on file.</p>	
<p>12. General comments:</p>	<p>Chair Lundy indicated the Alberta Government will announce its 2010/11 budget on February 9, 2010. The Minister has heard from advisors that there are</p>	

	<p>misconceptions about the Ministry directive to work with the service provider community.</p> <p>Chair Lundy shared that PDD Edmonton is working on preparations to get together with service providers in the Edmonton region to talk about working together to establish common avenues to work through the budget.</p> <p>Chair Lundy stated,          “We will not live with another year like this one. We will not come to agencies in December [2010] looking for money. The Minister is behind us”. Chair Lundy clarified that at this time there is no indication that PDD is to receive any budget increase. The knowledge that government is required to find \$2 billion dollars provides an overall idea of what the budget for PDD may look like going forward.</p> <p>Chair Lundy emphasized PDD Edmonton will be working together with its partners and seeking their input.</p>	
13. Open Time for Questions and Answers	An open time of questions and answers followed the regular meeting agenda.	
<b>14. Adjournment</b>	The public board meeting adjourned at 8:39 p.m.	
<b>Next Public Board Meeting</b>	February 17,2010 6:30 – 8:30 p.m. PDD Edmonton Office	

Signed copy on file

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Blair Lundy, Chair

\_\_\_\_\_  
Date

Signed copy on file

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Hart Chapelle, CEO

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Date