

Edmonton Region Community Board
Persons with Developmental Disabilities

Public Board Meeting
Nina Haggerty Centre for the Arts
June 18th, 2008

Approved Minutes

Attendance: Don Risdon (Chair), Douglas Fletcher, Tracy Zala, Marjorie Thompson, Hansa Thaleshvar, Sheryl Pearson, Susan Moisey
Hart Chapelle (CEO), Dan Orobko (Manager, Finance and Administrative Services Team), Arlene James (Recorder)

Regrets: Jane Batty, (Edmonton City Councillor), Martin Prentice, Peter Portlock, Dennis Maltais

Call to Order: 6:45 p.m.

Topic	Discussion	Action
1. Welcome and Introductions Call for Presentations	Members of the Board introduced themselves and thanked Nina Haggerty Centre for the Arts for hosting the meeting. Mr. Risdon invited members of the audience wishing to make a presentation to the Board to register their presentation with Board Coordinator, Ms. Arlene James. Mr. Risdon acknowledged Nina Haggerty Centre will be presenting to the Board.	No formal requests for presentations were received.
2. Review of Agenda	Move "Approval of Financial Statements" from Item 7.3 to Item 7.4	Moved by Mr. Doug Fletcher, seconded by Ms. Susan Moisey that the agenda be accepted with addition noted. Carried.
3. Review of Minutes	June 18 th , 2008 – No changes.	Moved by Ms. Hansa Thaleshvar, seconded by Mr. Doug Fletcher that the minutes be accepted as presented. Carried.
4. Correspondence & Upcoming Events	Ms. Arlene James circulated copies of letters recently sent and received, for information. An updated copy of the June 2008 Calendar of Events was also circulated for information.	
5. Presentation:	Mr. Paul Freeman, with the Nina Haggerty Centre for the Arts, welcomed the Board to the Nina	

	<p>Haggerty Centre and thanked PDD Edmonton for their ongoing support.</p> <p>Mr. Freeman talked about the operation of the Centre and shared information on the programs the gallery offers and the individuals connected with the centre.</p> <p>Mr. Freeman talked about the Centre's plans for new gallery space. Fundraising activities are underway. A major fundraising event is the Annual Cake Walk event taking place October 12, 2008. The gallery is exploring art subscriptions as a potential funds generator.</p> <p>Mr. Freeman responded to a question about the gallery's involvement in the performing arts. He shared they are involved in a film cooperative, but no other performing arts activities at this time.</p> <p>Mr. Freeman also answered a question about transportation. He indicated most of the individuals connected with the gallery use the DATS system.</p> <p>At the end of his presentation, Mr. Freeman gave an open invitation for members of the Board to drop by the Centre, at anytime.</p> <p>Mr. Risdon thanked Mr. Freeman for his presentation. He commended Nina Haggerty Centre for being a place where people can be encouraged to explore art and for the tremendously positive impact the Centre has on the PDD community and beyond.</p>	
<p>6. Business Arising from Minutes</p>	<p>None.</p>	
<p>7. New Business</p> <p>7.1 PDD Council of Chairs Report</p>	<p>Mr. Risdon provided the PDD Council of Chairs Report for May 27, 2008. Copies of the report were distributed to members of the Board. Mr. Risdon shared the following highlights:</p> <ul style="list-style-type: none"> • Ministry Report - The Chairs spent time discussing the Minister's questions about complex needs. Mr. Chapelle will report on complex needs later in the agenda. Contacts with MLAs, policy development in the area of board member re-appointment process and a PDD review were also discussed by the Chairs. • Funding Allocation - Progress is being made towards a revised allocation process. Several 	

	<p>PDD Regions have Direct Services, which will have an impact on budget allocations.</p> <ul style="list-style-type: none"> • Mission and Core Business Working Group – Work continues in the area of developing a revised mission and core businesses for PDD. • Fall Governance Forum – Plans are being made for a Governance Forum to be held October 1st and 2nd, 2008. <p>Mr. Risdon talked about the plans underway in each of the PDD regions for Community Stakeholder Engagement sessions. In early June each PDD region was asked by Minister Jablonksi to hold a series of sessions with stakeholders, for the purpose of having discussions about workforce challenges and the sustainability of the disability sector. Mr. Risdon indicated the sessions will help form the basis for future conversations between the PDD Edmonton Board and stakeholders.</p>	
<p>7.2 CEO Report</p>	<p>Mr. Hart Chapelle provided written copies of his CEO Report to members of the Board. Mr. Chapelle reviewed his report and shared the following:</p> <ul style="list-style-type: none"> • PDD Edmonton Board and Management met with the Office of the Auditor General, (OAG) June 9, 2008 for the annual post audit exit conference. The OAG gave PDD Edmonton an unqualified audit report. • PDD Edmonton has established a Steering Committee to oversee impact analysis in respect of the new contract that will be fully implemented by April 1, 2009. • Edmonton's Workforce Council tabled its 07/08 Annual General Report at the Edmonton Region Council of Service Providers Annual General Meeting, June, 18, 2008. Mr. Chapelle provided a copy of the report to members of the Board. • PDD Edmonton's Residential and Support Services have been awarded with a Silver Premiers' Award of Excellence medal. They will receive the award at the Premier's Awards event to be held October 7, 2008. <p>Mr. Chapelle also talked about the challenges of supporting individuals with complex needs. He reported on a recent meeting held with Catholic</p>	<p>Mr. Chapelle to share a copy of report on Complex Needs from inter-jurisdictional group with the Board.</p>

	<p>Social Services (CSS) regarding supports for individuals with complex needs. CSS has a capital grant to develop and provide housing for individuals with complex needs. Planning efforts are underway and will involve a wide range of stakeholders. Mr. Chapelle responded to a question about the connection between complex needs and homelessness and the CSS housing project. He indicated there is no formal connection. However needs in the area of homelessness will be addressed, within the project, where possible.</p> <p>Mr. Chapelle also addressed a question about whether or not there is an emerging community of practice re: complex needs or if the efforts are within the Edmonton PDD region at this time. He indicated there is cross ministry work being done and there is support from other ministries to continue this work.</p> <p>In concluding this item Mr. Chapelle commented on the importance of partnerships.</p>	
<p>7.3 Budget Report</p>	<p>Mr. Dan Orobko presented the PDD Edmonton Expenditure and Statistical Summary May 2008. He distributed the report to members of the Board and reviewed the report in a Power Point presentation.</p> <p>The following are noted highlights from the report:</p> <ul style="list-style-type: none"> • The reserve of \$6.3 million will require a spending plan. PDD Edmonton management is working on developing a draft expenditure plan for the Board's consideration. • The message from the Ministry is that the \$6.3 million is to be directed to agencies, so that agencies can provide for increases in agency staff salaries. If all of the reserve is to be used for agency staff salaries, there will be a lack of funds available to support new individuals coming into the system or for people needing additional supports. • Mr. Chapelle is meeting with the Assistant Deputy Minister June 19, 2008 to talk about PDD Edmonton budget and needs in the Edmonton Region. 	
<p>7.4 Audit Committee Report</p>	<p>Mr. Doug Fletcher presented the Audit Committee Report. In his report he talked about the recently held audit exit committee meeting</p>	

	<p>and the good news of an unqualified audit. PDD Edmonton management will be following up on the Auditor's recommendations. Satisfactory progress was made on all of last year's Auditor General's Report recommendations.</p> <p>The Board is required to accept the Auditor General's Report and approve the 2007/08 Audited Financial Statements.</p> <p>Mr. Fletcher moved the following: <i>It is hereby moved that the Edmonton Region Community Board for Persons with Developmental Disabilities accept the Auditor General Report to the Audit Committee and approve the audited financial statements for the year ended, March 31, 2008, as presented for approval.</i></p> <p>Ms. Susan Moisey seconded.</p> <p>In discussion the Board acknowledged the 2007/08 budget allocation was under expended by \$15,000.</p> <p>In concluding his report, Mr. Fletcher indicated the Audit Committee is implementing the Auditor General's comments on the Audit Committee's Terms of Reference.</p>	<p>Motion Carried.</p> <p>Revised Terms of Reference will be presented to the Board for review and final approval.</p>
<p>7.5 Governance Committee Report</p>	<p>Ms. Hansa Thaleshvar provided the Governance Committee Report. Ms. Thaleshvar commented on the upcoming PDD Governance Forum being planned for October 2008. There will be an all community board audit committee session as part of the forum.</p> <p>Ms. Thaleshvar presented the draft agenda for the event and invited members of the Board to comment.</p> <p>Ms. Thaleshvar also talked about the upcoming community engagements and thanked all involved for their efforts in organizing the sessions. The importance of ongoing connections with stakeholders was noted.</p> <p>Mr. Risdon commented on the plans taking place for members of the Governance Committee to meet with representatives from the Alberta Association for Community Living and Children's Services. The purpose of meeting is to connect</p>	<p>Forward comments on Governance Forum Agenda to Ms. Thaleshvar.</p>

	<p>and look at ways to collaborate on areas of common interest and concern.</p> <p>In discussion a suggestion was made to consider connecting with the Capital Region Caucus Committee for the purpose of providing information on PDD Edmonton. Ms. Thaleshvar moved the following:</p> <p><i>It is hereby moved that the PDD Edmonton Board approach the Capital Region Caucus Committee to request a meeting with the Committee for the purpose of sharing information on PDD Edmonton.</i></p> <p>Ms. Sheryl Pearson seconded.</p> <p>In discussion, Mr. Risdon indicated he would initiate the request.</p>	Motion carried.
8. Other	<p>Mr. Leslie Almond, member of the audience, provided information on some upcoming events:</p> <ul style="list-style-type: none"> • Leadership Today Annual General Meeting – June 20 and 21. • Striving to Overcome Poverty – June 24 meeting. <p>Mr. Almond asked the Board for information on new opportunities for PDD Edmonton Board Internships. Mr. Almond also requested information on plans for the celebration of RSS's Premier's Award of Excellence.</p> <p>Mr. Risdon responded to the question about board internship. Mr. Risdon shared the Board will be discussing the Board Internship item at their August Committee meeting.</p> <p>Mr. Chapelle talked about the Award of Excellence celebration and shared that planning has not started.</p>	
9. Adjournment	Mr. Risdon thanked Nina Haggerty for hosting the meeting.	Ms. Susan Moisey moved the meeting be adjourned at 8:30 p.m.

Don Risdon, Chair

Date

Hart Chapelle, CEO

Date