

COMMUNITY BOARD BUSINESS PLAN 2007 - 2010

*Community Board Approval March 12, 2007
Revised June 11, 2007*

Alberta



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ACCOUNTABILITY STATEMENT

This business plan outlines activity for a three-year period commencing April 1, 2007, and was prepared under the direction of the Persons with Developmental Disabilities Northwest Region Community Board (PDD Northwest) in accordance with the *Government Accountability Act* and the government's accounting policies. The Board operates under the authority of the *Persons with Developmental Disabilities Community Governance Act* and is, therefore, accountable to the Minister of Seniors and Community Supports and to the community and people it serves.

I understand and am aware that all of government's policy decisions as of April 1, 2007 that may bear any material, economic or fiscal implications have been considered in preparing this plan. In addition, the Board's priorities were developed within the context of the government's business and fiscal plans.

The Persons with Developmental Disabilities Northwest Alberta Community Board stands by the contents of this document and is committed to achieving the outcomes as stated herein.

Paul Renfree

Paul Renfree, *Northwest PDD Board Chair*

March 12, 2007

PDD GOVERNANCE AND ACCOUNTABILITY

The *Persons with Developmental Disabilities (PDD) Community Governance Act* establishes the organization and mandate to provide service and supports to adults with developmental disabilities. The preamble also provides the mandate to facilitate the inclusiveness of communities in Alberta. Through this legislation, the accountabilities, roles, responsibilities of and relationships between the Minister and the Community Boards are established. The responsibility to work with other public and private bodies to meet the needs of adults with developmental disabilities is also established.

Within the framework of the above legislation, PDD acknowledges that in order to fulfill its legislative responsibilities, as well its ethical obligations, it operates within the realm of both shared and community governance. In this respect, the PDD organization respects and values the authority and responsibilities of adults with developmental disabilities, their families/guardians, and the ability of communities to welcome and include adults with developmental disabilities. Adults with developmental disabilities have the right and responsibility to be self-determining, and to participate actively in the social and economic life of their communities. Through shared relationships, interdependent roles and responsibilities, and a mutual commitment to inclusive communities, PDD will be able to achieve its vision and mission.

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STRATEGIC DIRECTIONS OF THE PDD PROGRAM UNDER THE MINISTRY OF SENIORS AND COMMUNITY SUPPORTS

Vision An Alberta that honours and respects the dignity and equal worth of persons with developmental disabilities.

Mission To create an Alberta where adults with developmental disabilities are included in community life.

PDD NORTHWEST ALBERTA COMMUNITY BOARD STRATEGIC DIRECTIONS

Vision of the PDD Northwest Alberta Community Board

People with developmental disabilities are members of a community in a world without barriers.

Mission of the PDD Northwest Alberta Community Board

Recognize and coordinate both natural and funded supports that contribute to the independence, well-being and inclusion of adults with developmental disabilities.

Value Statements of the PDD Northwest Alberta Community Board



The Person First: The fundamental principle that guides our organization is that first and foremost, all persons have value.



Uniqueness: Each person is unique and his or her contribution to society is valued.



Accessibility: Each person has the right to options, possibilities and supports.



Personal Growth and Independence: Supports assist individuals to be fully included and live meaningful lives in the community.



Dialogue: Dialogue is an integral part of the decision-making process.



Participation: Essential to building inclusive communities.

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THE COMMUNITY GOVERNANCE STRUCTURE

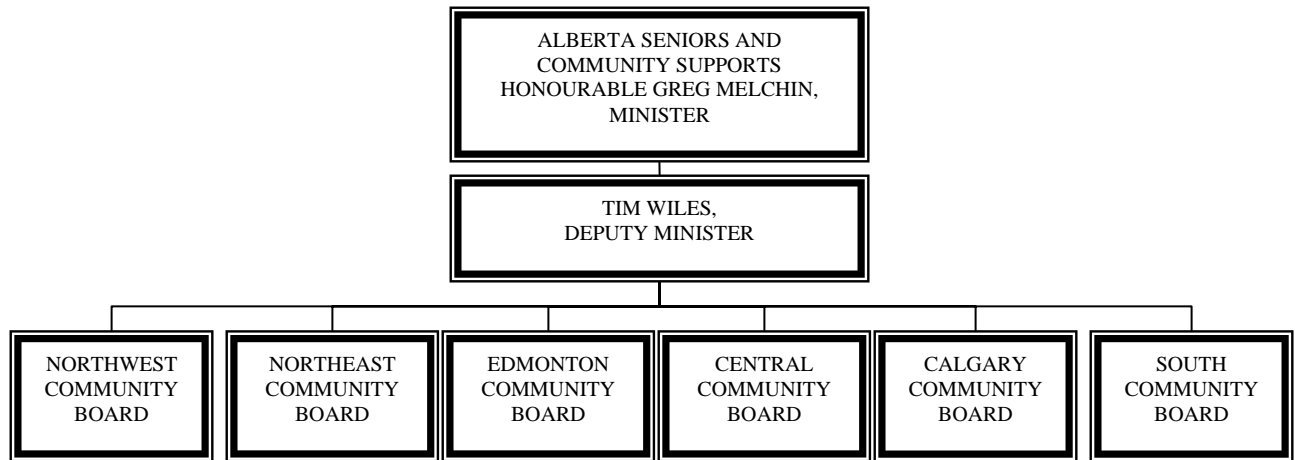
The Persons with Developmental Disabilities Northwest Alberta Community Board, is one of six community boards. The Board has two reporting relationships in to the Ministry:

- The first is a Governance relationship where the Chairs of each Community Board are represented on the Council of Board Chairs, which meets with the Deputy Minister.
- The second is by the Boards' CEO who reports to the Minister through the Assistant Deputy Minister. There is a CEO Forum chaired by the Assistant Deputy Minister and each Community Board CEO attends.

The Persons with Developmental Disabilities Northwest Alberta Community Board is a corporation consisting of not more than nine members appointed, for a term, prescribed by the Minister of Seniors and Community Supports.

The geographic area of the Northwest PDD Region includes the communities of Grande Prairie, Peace River, High Level, High Prairie, Slave Lake and Grande Cache.

PDD STRUCTURE



Persons with Developmental Disabilities (PDD) Northwest Alberta Community Board Members

- Paul Renfree, Board Chair – Grande Prairie**
- Betty Barton, Vice Chair - Grande Prairie**
- Al Bromling, Grande Prairie**
- Karen Egge, Woking**
- Sheila Hiron, Sunset House**
- Ann Martfeld, Valleyview**
- Kerrie Patrick, High Prairie**
- Trenton Perrott, Grande Prairie**

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LINK TO THE ALBERTA GOVERNMENT AND MINISTRY BUSINESS PLANS

As agents of the Crown funded by the provincial government within the Ministry of Seniors and Community Supports, the PDD Community Boards, through their business plans and day-to-day business, are aligned with and accountable to the Government of Alberta and the Minister of Seniors and Community Supports. The following business plan supports the Government of Alberta Business Plan and the Ministry of Seniors and Community Supports Business Plan with the following links:

The Government of Alberta mandated strategic priority:

Improve supports and services for persons with disabilities through better coordination and integration of programs.

The Government of Alberta Business Plan (Goal 6):

“Albertans will be independent and our children will be well cared for”

The Alberta Seniors and Community Supports Business Plan (Strategic Priority 1):

“1. Improve supports and services for persons with disabilities through better coordination and integration of programs

Seniors and Community Supports will work with individuals and their families, community organizations, and other levels of government to align and coordinate programs and policies for persons with disabilities. The Ministry will continue to improve the Assured Income for the Severely Handicapped program to ensure it is responsive to client needs and improve the sustainability of the Persons with Developmental Disabilities (PDD) program. The Ministry will work to coordinate the health-related benefits delivered to its clients. The Ministry will also work with partners to create awareness of barriers and to identify strategies that enable all seniors and persons with disabilities to participate in all aspects of Alberta society”.

The Alberta Seniors and Community Supports Business Plan (Goals 5 and 6):

“Seniors and persons with disabilities live in supportive, barrier-free communities and have access to the necessary supports and services to enhance independence”

“Safeguards for seniors and persons with disabilities are provided.”

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NORTHWEST PDD OPPORTUNITIES AND CHALLENGES

Challenge: Adults with developmental disabilities require access to the support and services that enable them to participate in community life in Northwest Alberta.

Opportunity: Implement Government direction to *improve supports and services to persons with disabilities through better coordination and integration of programs.*¹

Challenge: The extensive geography and the many smaller and isolated communities of the Northwest Alberta region strains resources and thus the choice of services in many locations.

Opportunity: Smaller communities respond more quickly to the idea of developing a place for people with developmental disabilities within their own community.

Challenge: People with complex needs do not have the available supports necessary for them to live in Northwest communities.

Opportunity: Partnerships with Northwest health regions and other entities will identify new ways of supporting people with developmental disabilities to live in their communities.

STRATEGIC PRIORITIES OF THE PDD PROGRAM BRANCH UNDER THE MINISTRY OF SENIORS AND COMMUNITY SUPPORTS

The Northwest PDD Board endorses and advances the Strategic Priorities of the PDD Program Branch:

- Shifting from service systems to inclusive communities, understanding that it is in community that long-term societal outcomes are realized.
- Developing a new business model for supports and services that focuses on community outcomes for adults with developmental disabilities and is sustainable within PDD's resource base.
- Focusing on long-term societal outcomes through policy coordination and integration. The ongoing pursuit of life outcomes for individuals provides an opportunity to focus on inclusion as the foundation for sustainability.

STRATEGIC PRIORITIES OF THE NORTHWEST PDD BOARD

In addition to the above Strategic Priorities as outlined by the PDD Program Branch, the PDD Northwest Alberta Community Board has identified and will respond to priorities unique to the Northwest region:

- Stabilize the disability services workforce in the Northwest.
- Recognize and respond to the unique differences in the assets and needs of both the rural and urban communities in the Northwest region.

CORE BUSINESSES OF THE PDD NORTHWEST ALBERTA COMMUNITY BOARD

- Lead and facilitate communities' natural ability to provide supports.
- Ensure Northwest PDD practices and supports are sustainable for adults with developmental disabilities.

¹ Letter to Minister of Seniors and Community Supports from Premier Stelmach concerning Ministerial priorities, December 15, 2006.

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- Ensure community governance is responsive and accountable to adults with developmental disabilities, their families/guardians, their communities and the Minister of Seniors and Community Supports.

NORTHWEST CORE BUSINESS ONE

Lead and facilitate communities' natural ability to provide supports.

Goal One

Communities welcome and include adults with developmental disabilities as full citizens.

What it Means

Inclusion is linked to the universal human needs and desires to be part of a family, to have friends, to have a home, to contribute, to belong, to be known and understood as an individual, to have a job and earn income, to be loved and to love, and to be needed.

Through collaboration, advocacy, and partnerships, Northwest PDD supports communities' capacity to include adults with disabilities so that:

- Communities have the means and ability to fully include all community members.
- Adults with developmental disabilities, their families and support networks have the skills and ability to influence the continued growth of inclusive communities.
- Adults with developmental disabilities have reciprocal, positive relationships within the broader community.
- Adults with developmental disabilities are able to exercise their citizenship rights and responsibilities; and
- Adults with developmental disabilities are contributing to and benefiting from the Alberta economy.

Northwest Strategies

- 1.1 Strengthen and promote long-term connections between persons with disabilities and the community.²
- 1.2 Collaborate with community and government partners to enhance access for adults with developmental disabilities to health services and affordable and accessible transportation and housing.
- 1.3 Support the continued development of adults with developmental disabilities speaking for themselves (self-advocates) and family leadership through provincial and community organizations.
- 1.4 Collaborate with government and community partners, families, service providers and adults with developmental disabilities to develop and monitor processes for successful life-transitions within available services.
- 1.5 Support Northwest communities in undertaking projects that promote employment for adults with developmental disabilities.
- 1.6 Partner with community stakeholders to assess and plan for increased community accessibility.

² Reference Strategy 5.2 Ministry of Seniors and Community Supports 2007 – 2010 Business Plan.

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Performance Measure

1.a Adults with developmental disabilities are included in their communities. (Data Source: Creating Excellence Together annual survey results for Quality of Life Standard 7, indicators 1, 4)

Target 07-08³	06-07	05-06	04-05
98%	96%	98%	96%
Northwest Target 07-08	06-07	05-06	04-05
Establish Baseline	TBA	TBA	100% (ind. 1)

³ Target is based on an average of 3 data points, plus 1% stretch.

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NORTHWEST CORE BUSINESS TWO

Ensure Northwest PDD practices and supports are sustainable for people with developmental disabilities.

Goal Two

PDD-funded services provide quality supports that contribute to community inclusion for adults with developmental disabilities.

What it Means

Although it is recognized that PDD-funded services are just one of a range of community resources for facilitating community membership for adults with developmental disabilities, it is also recognized that they can play a key role in achieving this outcome. Through collaboration with the Alberta Council of Disability Services (ACDS), provincial policy and fiscal control, Northwest PDD will ensure that adults with developmental disabilities have access to a highly skilled workforce and services to enable them to exercise personal agency and achieve inclusion in communities of place and interest.

Northwest Strategies

- 2.1 Work with individuals and their families, community organizations and other government partners to improve supports and services for the Ministry's clients.⁴
- 2.2 Support recruitment and retention of a highly skilled disability workforce in the Northwest.
- 2.3 Support opportunities for staff training in the service provider sector.
- 2.4 Maintain accountability requirements while incorporating flexible funding processes.
- 2.5 Engage other community and government agencies in ensuring that adults with developmental disabilities receive access to quality supports in their communities.

Performance Measure

2.a Control being exercised by adults with developmental disabilities who are supported by PDD-funded services. (Data Source: Creating Excellence Together annual survey results for Quality of Life Standard 6, indicator 1)

Target 07-08⁵	Last Actual	04-05	03-04
96%	97%	95%	94%
Northwest Target 07-08	Last Actual	04-05	03-04
Establish Baseline	TBA	97.2%	100%

⁴ Reference Strategy 5.1 Ministry of Seniors and Community Supports 2007 – 2010 Business Plan.

⁵ Targets for 2a and 2b are based on an average of 3 data points, plus 1% stretch.

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2.b Satisfaction by families/guardians of persons with developmental disabilities with PDD-funded services. (Data source: Bi-annual PDD Family Guardian Satisfaction Survey)

Target 07-08	06-07	04-05	02-03
87%	83%	86%	89%
Northwest Target 07-08	06-07	04-05	02-03
Establish Baseline	84%	83.9%	88.8%

NORTHWEST CORE BUSINESS THREE

Ensure community governance is responsive and accountable to adults with developmental disabilities, their families/guardians, their communities and the Minister of Seniors and Community Supports.

Goal Three

PDD community governance is effective and accountable.

What it Means

The Persons with Developmental Disabilities Northwest Alberta Community Board has policies and management processes that reflect the principles of:

- Participation – all governors have a voice in decision making.
- Transparency – free flow and sharing of information in community friendly language.
- Responsiveness – all stakeholders, including adults with developmental disabilities, families and, communities are heard.
- Equity – everyone has the opportunity to become involved.
- Effectiveness, Efficiency, Efficacy – processes produce results that meet the expressed needs of adults with developmental disabilities, communities, and shared governors, and make the best possible use of resources.
- Accountability – PDD is accountable for legal, political, and social interests. Accountability to adults with developmental disabilities is paramount.

Northwest Strategies

- 3.1 Participate in the development of a provincial funding framework for PDD-funded services and review and strengthen monitoring and accountability mechanisms.⁶
- 3.2 Promote the continued development of Board leadership and governance capacity.⁷
- 3.3 Develop outcome-based strategies to foster relationships and enhance communication between the Northwest PDD Board and stakeholders.
- 3.4 Ensure best practices and accountability through policy, practice and monitoring methods.
- 3.5 Northwest PDD staff develops and maintains the knowledge and skills to fulfill their appropriate roles in supporting Northwest PDD's Vision, Mission and outcomes.

⁶ Reference Strategy 5.2 Ministry of Seniors and Community Supports 2007 – 2010 Business Plan.

⁷ Reference Strategy 5.3 Ministry of Seniors and Community Supports 2007 – 2010 Business Plan.

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Performance Measures

3.a Community Boards manage within their financial resources .(Data Source: PDD financial reports)

05-06	Target
100%	100%
Northwest Last Actual	Target
100%	100%

3.b Staff satisfaction with the organizational support for work related learning and development.
(Data Source: GOA Annual Corporate Employee Survey)

Target 07-08⁸	Last Actual	04-05	03-04
72%	75%	69%	n/a
Northwest Target 07-08	06/07	04-05	03-04
75%	70%	68%	n/a

⁸ Target for measure 3b is based on an average of 3 data points, plus 1% stretch.

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**PERSONS WITH DEVELOPMENTAL DISABILITIES NORTHWEST REGION COMMUNITY BOARD
 BACKUP FOR BUDGET 2007
 ROLL UP BY PROGRAM
 (thousands of dollars)**

	Comparable 05/06 Actuals	Comparable 06/07 Budget	Comparable 06/07 Forecast	07/08 Estimates	08/09 Projected	09/10 Projected
REVENUE						
Internal Government Transfers						
Transfer from Department	18,545	18,986	19,383	18,925	20,231	21,337
Other Income						
Other Revenues	17	-	-	-	-	-
Total Revenues	18,562	18,986	19,383	18,925	20,231	21,337
EXPENSE (By Element)						
Board Governance	142	170	170	150	155	160
Supports to Delivery System	3,775	4,348	4,348	3,933	4,441	4,741
Specialized Community Supports	534	480	480	600	671	700
Community Access Supports	2,060	2,220	2,220	2,114	2,250	2,450
Employment Supports	1,906	2,035	2,035	1,339	1,350	1,350
Community Living Supports	9,856	9,734	9,734	10,789	11,365	11,937
Total Operating Expenses	18,273	18,987	18,987	18,925	20,232	21,338
Gain/(Loss) on Disposal	-	-	-	-	-	-
Net Revenue/(Expense)	289	(1)	396	-	(1)	(1)

* Includes capital investment, but not amortization.